

# PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE



## FIRST OFFENCE

# 1

The first time a Penalty Notice is issued for Term Time Leave or unauthorised absences the amount will be:

£160 per parent, per child if paid within 28 days.

Reduced to £80 per parent, per child if paid within 21 days.

## SECOND OFFENCE (WITHIN 3 YEARS)

# 2

The second time a Penalty Notice is issued for Term Time Leave or unauthorised absences the amount will be:

£160 per parent, per child to be paid within 28 days. No reduced rate will be offered.

The following changes  
will come into force  
for Penalty Notice  
Fines issued after 19<sup>th</sup>  
August 2024.

## THIRD OFFENCE AND ANY FURTHER OFFENCES (WITHIN 3 YEARS)

# 3

The third time an offence is committed for Term Time Leave or unauthorised absences a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates Court. Magistrates fines can be up to £2500 per parent, per child.

## 10 SESSIONS (5 DAYS) OF UNAUTHORISED ABSENCE IN A 10-WEEK PERIOD

Penalty Notice Fines will be considered when there has been 10 sessions of unauthorised absence in a 10-week period.

Please follow the link for the statutory guidance that will start from 19<sup>th</sup> August 2024.  
[www.gov.uk/government/publications/working-together-to-improve-school-attendance](http://www.gov.uk/government/publications/working-together-to-improve-school-attendance)